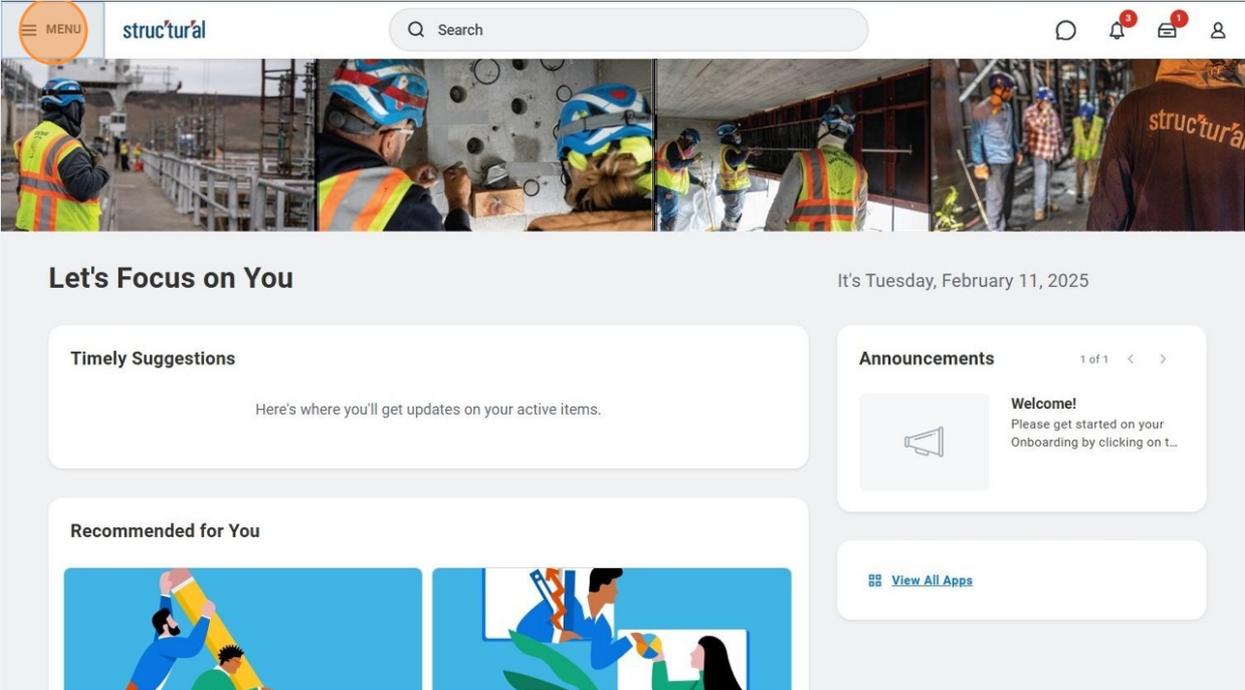
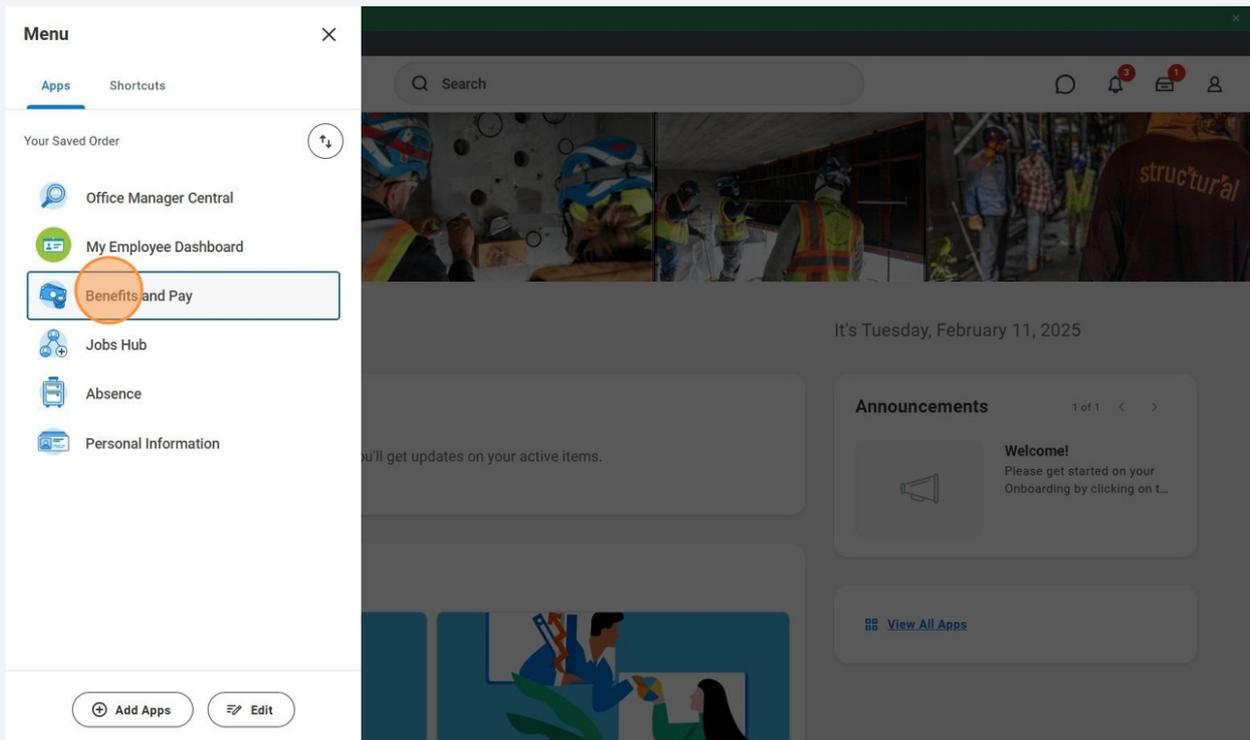


Workday - Benefits/Pay App Overview

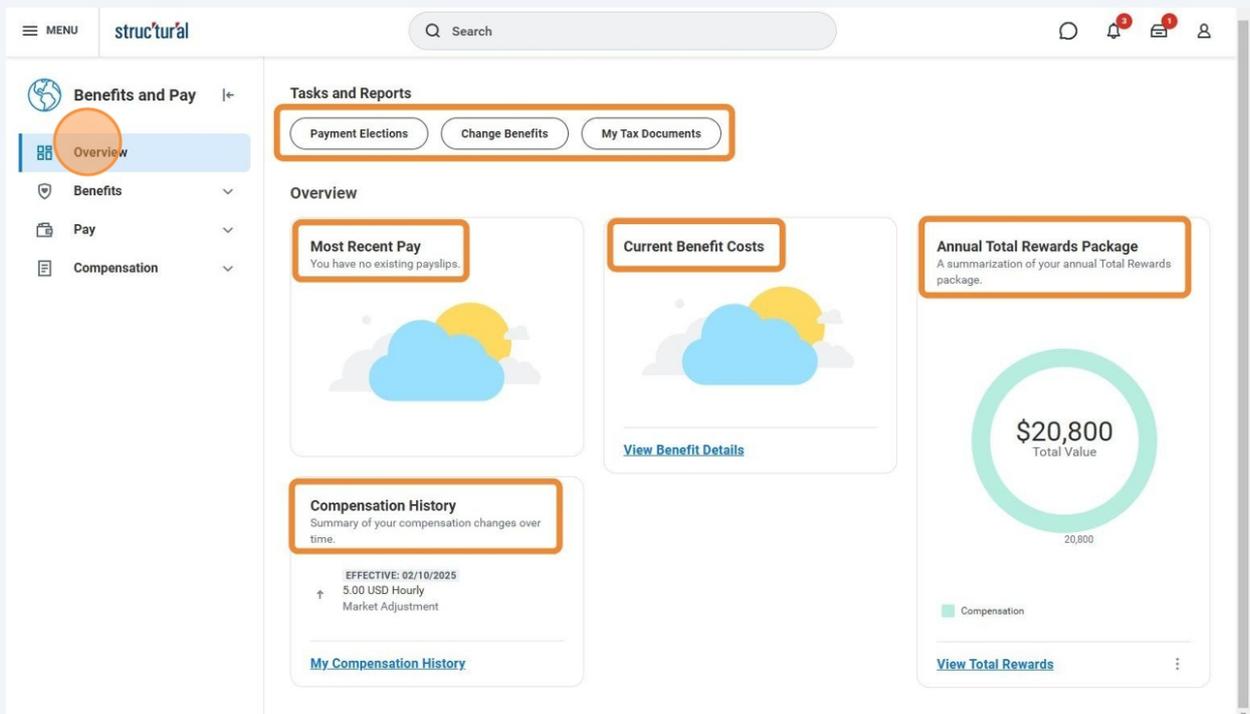
1 From the Workday home page, click "MENU" on the left hand side of the screen



2 Click "Benefits and Pay"



3 Click Overview. This page will show you helpful information regarding your payment elections, benefit elections, tax documents, total rewards and compensation history.



4

Clicking "Compensation History" will show you individual compensation adjustments.

The screenshot displays the 'My Compensation History' page in the structural system. The page features a sidebar with navigation options: 'Benefits and Pay', 'Overview', 'Benefits', 'Pay', and 'Compensation'. The 'Compensation' section is expanded, showing 'Total Rewards', 'Compensation History' (which is selected), and 'Compensation Summary'. The main content area is titled 'My Compensation History' and contains a table with the following data:

Effective Date	Position	Reason	Type	Name	Current	Proposed
02/10/2025	Tech 4	Request Compensation Change > Base Salary Change > Market Adjustment	Hourly	Hourly Plan	5.00 USD Hourly	10.00 USD Hourly

5

Using the Menu options on the left-hand side of the screen will allow you to see more detail about Benefit and Compensation areas that may be important to you.

The check box shows you that you are currently viewing that selection. In this example, the employee does not have any Dependents listed.

The screenshot displays the 'structural' HR system interface. At the top, there is a 'MENU' icon and a search bar. The main navigation menu on the left is organized into sections: 'Benefits and Pay', 'Overview', 'Benefits', 'Pay', and 'Compensation'. Under the 'Benefits' section, the 'Dependents' option is highlighted with a blue bar and a green checkmark in a box. The 'Dependents' option is also circled in orange. The main content area shows the 'Dependents' page for 'Harry Potter', with the text 'none entered' displayed below the header.

6

You can go in to detail for a number of Compensation and Benefit related items. In this screenshot, you can view your tax elections.

The screenshot displays the 'Payroll Hub - Worker Tax Information' page in the Structural system. The left-hand navigation menu is expanded to show the 'Pay' section, which includes 'Tax' (highlighted with a green checkmark), 'Voluntary Deductions', and 'Loans and Advances'. The main content area is titled 'Payroll Hub - Worker Tax Information' and contains two sections: 'All Tax Documents' (showing 'No Current Documents Available') and 'Tax Elections'. The 'Tax Elections' section lists the following information:

Worker	Harry Potter
Company	3 Structural Preservation Systems, LLC
Work State	Maryland
Home State	(empty)
Tax Elections	none entered

7

Clicking the Payments button will take you to view your recent pay and payment elections (also known as Direct Deposit account information).

Worker Paystubs will not be available in Workday until October 2025.

MENU structural Search

Benefits and Pay |←

- Overview
- Benefits ^
 - Benefit Elections
 - Benefits by Date
 - Dependents
 - Beneficiaries
 - ACA Forms
- Pay ^
 - Payments ✓
 - Tax
 - Voluntary Deductions
 - Loans and Advances
- Compensation ^
 - Total Rewards
 - Compensation History
 - Compensation Summary

Payroll Hub - Worker Payments Information

Recent Pay

Most Recent Pay
You have no existing payslips.

All Payslips
Payslips none exist

Paystubs will not be available in Workday until October 2025.

Payment Elections
Add